



## **Superintendent Council Meeting Minutes**

**November 18, 2020**

**1:00-2:30 p.m.**

**ZOOM Meeting**

Patrick Gordon called the ZOOM meeting to order at 1:00 p.m. Patrick Gordon, Mark Matuska, Belinda Selfors, Chris Staloch, Dr. Joey Page, Craig Schlichting, and Gregg Slaathaug were present. Dr. Tamara Champa was absent.

Guest: Kay Frick

Motion by Craig Schlichting, seconded by Belinda Selfors, to approve the agenda and the October 28, 2020 meeting minutes as printed. Motion carried unanimously.

**ZED District COVID update** - The ZED programs are in a distance learning model and the hope is to have students back on December 2. Discussed Olmsted County numbers and the effects on ZED. The Birth-3 staff are not doing visits in homes, but are seeing families in the district office. Superintendents discussed their learning models.

**Perkins Grant update** - Kay Frick reported that our CTE teachers have all submitted their CTE Program Approvals to MDE. All business and marketing programs have been approved and we are waiting for all other programs. MDE will be notifying teachers if there are needed revisions. Program approvals must meet the CTE frameworks, coded properly and updated syllabus and approved every 5 years. Kay is currently connecting with all CTE staff and especially the new CTE staff members via ZOOM. All Perkins requests have been reviewed and most awarded before Dec. 1st. After the new year, there will be another allocation and much of these funds are going to distance learning equipment and software. Perkins has spent \$15,000 to provide MCIS to all ZED districts. Professional development has been provided for all program areas during COVID but offered from 4-5:00 with a Perkins stipend offered. Certifications in OSHA-10 are now available online for no charge, Servsafe is also available. Kay shared a business and industry partnership update, and the gift of having a SSC navigator to help make connections. The Youth Service Initiative (YSI) grant invited schools through survey to explore the possibility of a CNA program. Anyone that does not currently have a navigator and would like more information please contact Kay. With the assistance of business they hope to provide a Hospitality Virtual Experience with hospitality highlights, including chef videos and career opportunities to be shared online. We have invited SSC to be part of that. Southeast MN region has received a grant providing Poverty Awareness training to our entire region. The training dates are October 22 and November 19 with a plan to look at poverty in our communities and how it impacts our students. Next steps will be announced after learning more from those who are participating in the meetings. Kay thanked the leadership for their support.

**Third Party Billing update** - Patrick shared an update from Denise with the superintendents. Denise was unavailable for the meeting. Discussed the settle-up process. Denise is working with districts on setting up nursing. Impacts on district revenue include timely paperwork/information being submitted, para logs, etc. Because of COVID, there is a possibility of additional audits for third party billing. Denise is working with coordinators on specifics with missing paperwork plus developing a system for monthly submissions.

**ZED Facility update** - Pine Island will be voting on mediation tonight at their board meeting. ZED will vote on Thursday night.

**English Learning update** - Cherie Haas is the ZED English Learner Interventionist and works with all member districts. The PLC was meeting both before and after school on various days to accommodate district schedules. Cherie is .4 FTE and is currently funded by the Title III Grant. Beginning next year, the Title III Grant will not fully cover this position. She meets monthly with SE Minnesota EL Network group, attends the MELED/EL Coordinators Conference in November (virtually this year). If more schools join us, the funding would increase.

## **Special Education Finance**

EO Memo on SpEd Transportation/ADSIS - The new executive order states that schools operating under a distance or hybrid model may charge additional special education contracted transportation costs beyond actual services provided, but limited to what the school would have paid if they were fully on-site for FY21. The executive order also allows for flexibility of special education staffing. SpEd staff who are assigned to non-special ed work can continue to be paid with staff special ed funds when the school is operating in distance learning or hybrid model only. ADSIS staff may also be used to cover needed areas including transportation. Discussed where ADSIS is going in the future.

**Special Education Due Process updates** - Discussed bringing sped staff into buildings. Patrick and Pat will be creating additional flow charts for the sped coordinators. This helps to provide support to the coordinators and assists them in knowing what direction to go with each situation. The executive order talks about special ed staff going into students homes. Patrick is not aware of any districts currently doing this.

VRS and Deed - Shared an update for pre-employment transition services. They will be working with transition teams within the ZED member districts. Shared the site location to locate the VRS consultant for each district.

**Region 10/Targeted Services personnel reporting** - Region 10 representative is Christian Wernau and is housed in the ZED district office. Region 10 has their own staff, but our auditor informed us that we need to provide governing board approval stating that they are serving as Community of Practice leaders. Targeted services staff also need to be approved by the ZED Governing Board per the auditor.

**Next Meeting: December 8, 2020 @ 1:00 p.m. via ZOOM**

Submitted by,

Jennifer Butts  
Recorder

### **Handouts:**

Superintendent Council Meeting Minutes - October 28, 2020

ZED Proposal for Distance Learning Model 11/12/2020

Third Party Billing Update

ZED English Learning Interventionist Update

Special Education Funding Changes for State Fiscal Year 2021 (SFY21) due to Executive Orders 20-82 and 20-94

In-Person Services for Students with Disabilities Whose IEPs Call for Intensive Services that Cannot Be Provided in a Distance Learning Model

VRS and DEED

Personnel Hires

ZED Current Enrollment Update